

## YOUTH CONNECTIONS GRANT PROGRAM APPLICATION INFORMATION

- ✓ Applicants must plan to operate programs during July 2003 through June 2004. Grants may be renewed each year for two additional years, ending June 2006.
- ✓ Applicants who want to provide regular, formally organized services for elementary school age youth, generally grades 1 through 6, during their out-of-school time may apply. Services may be provided after school, school breaks, evenings, or weekends. If the program is a “child care” program, it must become licensed and reach a minimum of Level 4 on the School Age Care Environment Rating Scale.
- ✓ Applicants must plan to recruit low-income youth and other at-risk youth groups for these programs.
- ✓ Proposals may be submitted for a) starting a new program, b) **continuing a program serving low-income at-risk youth, or c)** expanding an existing program that does not currently serve the target population to start an expanded program designed specifically for at-risk youth. **There is a limit of six years possible funding per program/site.**
- ✓ Applicants must be able to meet a 100% matching requirement. For example, if a program requests \$12,000, it must provide \$12,000 in cash or in-kind donation. In-kind donations may include supplies, labor, space, equipment, and/or any other type of item that benefits the program's planned grant activity. *The cash or in-kind match may not include any federal funds provided under any authority.*
- ✓ For-profit and non-profit groups, school districts, and public entities in Utah may apply. Programs must be open to all youth regardless of race, religion, gender, political ideology or physical ability. Programs that have a religious affiliation will be required to provide assurances that grant funds will not be used for religious instruction.
- ✓ Applications are limited to one program/site per proposal. Organizations that operate programs at multiple locations/sites must apply separately for each location/site **for a maximum of two program sites.**
- ✓ Applicants must demonstrate the capacity to ensure proper administrative and accounting procedures.
- ✓ Applications who failed to perform under the terms and conditions of a prior grant administered by the Office of Child Care are not eligible to apply for another grant from the Office for a period of three years from the date the prior grant ended.

1. Funded organizations **must** attend a one-day orientation; date to be announced after awards are made.
2. Funded organizations **must** use grant funds to send at least two staff to a minimum of twenty hours of program-related trainings. Out-of-state travel will not be funded.
3. Funded organizations **must** participate in direct consultation and technical assistance provided by staff of the OCC.
4. Funded organization **must** provide two financial/progress reports per year as required by the OCC.
5. Funding will be disbursed in three payments, which are contingent upon the agency meeting all contract reporting requirements.
6. Funding will be allocated based on number of youth served and number of hours per week of service up to a maximum of \$25,000 per program/site, **maximum of two sites.** A minimum of 15 youth per site is recommended.
7. Funded organizations planning a “child care” program **must** license that program with the Department of Health and plan to reach a Level 4 on the School-Age Care Environment Rating Scale.